

WADE ASH

WADE ♦ ASH ♦ WOODS ♦ HILL & FARLEY, P.C.

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DISCLAIMER

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The following memorandum is representative of the types of information we provide to clients when we prepare estate planning documents for them. However, this material may not be used by every attorney in the firm in every case. The attorneys at Wade Ash view each case as uniquely different and, therefore, the information we provide to our clients may be substantially different depending on the client's needs and the nature and extent of their assets.

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CONFIDENTIAL ESTATE PLANNING QUESTIONNAIRE (SINGLE)

NOTE: Please take care in providing the following information. We will rely on this information, especially as to the ownership and your best estimate as to the value of assets. If you need assistance in confirming ownership valuation or beneficiary designation information, we would be glad to help.

Date: _____

I.

PERSONAL DATA

Principal name
(as it should appear on legal documents
and as it appears on title to property held):

Other versions of your name:

Date of birth:

Social Security No. - -

U.S. citizen: Yes No If no, citizen of:

Home address: Street

City

State

Zip

County of residence:

Home telephone: ()

Home fax: ()

Home e-mail:

Marital status: single married widowed divorced

Business or profession:

Name of company:

Business address: Street

City

State

Zip

Business telephone: ()

Business fax: ()

Business e-mail:

Cell phone no.:

Previously married? Yes No

Condition of health:

A. Referred by _____

B. Children:

Child 1 name:

Date of birth:

Social Security no. - -

Address: Street

City

State

Zip

Telephone no.:

Child 2 name:

Date of birth:

Social Security no. - -

Address: Street

City

State

Zip

Telephone no.:

F. Names, addresses and phone numbers of advisors:

Accountant: _____

Financial planner: _____

Insurance agent: _____

Investment advisor: _____

Trust officer: _____

Other: _____

II.

ASSETS AND LIABILITIES

A. Real estate: (including oil and other mineral interests)

Description & Location	In Whose Name; (Any Co-Ownership)*	Mortgage Amount	Gross Value

* NOTE: If you co-own any property with another person please note the details. Property co-owned by you and another may be either as tenants in common (in which case each of your one-half interest passing under your will) or as joint tenants with right of survivorship (in which case your interest passes automatically at death to the surviving joint tenant). Special language is required to create a joint tenancy. Ownership simply in the names of you and another person creates a tenancy in common.

B. Life insurance and non investment type annuities:

Name of Company Policy No. & Type	Owner of Policy	Face Amount	Name of Insured	Designated Beneficiaries (Primary and Contingent)

NOTE: If your estate plan may involve gifts of life insurance policies to attempt to remove them from your taxable estate, we will also need the present cash surrender value of each policy and the annual amount of premiums payable on each policy.

C. Checking and savings accounts:

Name of Bank & Location	Account Type	Typical Balance	Ownership

D. Government bonds: (federal, state, and municipal)

Type	Amount	Ownership

E. Corporate stocks and bonds (including mutual funds and investment type annuities):

Name of Company	Type and No of Shares	Current Quotes	Value	Ownership
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F. Notes and mortgages payable to you; accounts receivable owned by you:

Debtor	Type	Value	Ownership
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G. Business interests: (closely held stock; partnership interests; etc.)

Description	Value	Ownership
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H. Personal and household property: (including household articles, autos, jewelry, furs, sporting goods, art objects, collections, etc.)

Description	Value	Ownership

I. Trusts, powers of appointment, expectancies:

Description	Value	Interest

J. Pension and retirement benefits: (including IRA, 401(k) plans, “qualified plans” and social security coverage)

Description	Value	Ownership	Beneficiary Designation
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K. Other assets: (including copyrights, patent rights, royalties, sports tickets, transferable club memberships, etc.)

Description	Value	Ownership
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L. Liabilities: (including personal, business and life insurance loans, mortgages, notes, etc.)

Description	Creditor	Amount
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M. Summary of assets and liabilities:

Description:		Total Value
1.	Real estate	
2.	Life insurance	
3.	Checking and savings accounts	
4.	Government bonds	
5.	Corporate stocks and bonds	
6.	Notes, mortgages and A/R	
7.	Business interests	
8.	Personal and household property	
9.	Trusts, powers, expectancies	
10.	Pension and retirement benefits	
11.	Other assets	
	Totals	\$
	Less Liabilities	\$
	Net Assets	\$

N. Safety deposit box:

Bank	Box No.	Location of Key	Name or Names in which Rented

III.

GIFT TRANSFERS

A. Taxable transfers:

Have you made gifts which may be reportable for gift tax purposes (or any more than \$10,000)?

Yes No Don't know

B. Returns:

Have you filed any gift tax returns?

Yes No

If yes, please attach copies of the returns.

IV.

EXISTING DOCUMENTS

Do you presently have:

- | | | |
|----|--|-------|
| 1. | A financial power of attorney? | _____ |
| 2. | A health care power of attorney? | _____ |
| 3. | Wills? | _____ |
| 4. | Revocable or irrevocable trusts? | _____ |
| 5. | Living will? | _____ |
| 6. | If divorced, dissolution of marriage agreement or court order? | _____ |

If so, please provide us with copies of these documents.

PROPOSED DESIGNATION OF PERSONAL REPRESENTATIVE, ETC.

A. Personal representative (executor) of your estate (primary and backup):

B. Personal guardian or guardians for minor children (primary and backup):

C. Holder of your financial power of attorney (primary and backup):

D. Holder of your health care power of attorney (primary and backup):

E. Trustee for any assets held in trust for minor children or other beneficiaries (primary and backup):

Signature